# প্রাইম ইসলামী লাইফ ইস্যুরেস লিমিটেড

## Prime Islami Life Insurance Limited

ISO 9001 : 2015

November 05, 2020

## Office Order No.:217-2020

Mr. Md. Nawab Ali (0984), Executive Officer, Meherpur FPR Centre, Khulna Zone is hereby advised to sit and work at Cash Section, Jashore FPR Centre, Khulna Corp. Zone on every Sunday, Tuesday and Thursday in a week in addition to his existing duties.

This Order shall come into force with immediate effect and shall remain valid until further order.

TA/DA allowance as per rules of the Company is admissible to Mr. Md. Nawab Ali.

The additional responsibility of Mr. Md. Nawab Ali vide Office Order No.:178-2020, dated September 16, 2020 at Cash Section, Magura Org. Office, Khulna Zone is hereby cancelled.

Mahmudur Rahman Talukder Senior Vice President (Admin)

Mr. Md. Nawab Ali (0984), Executive Officer.

#### C.C. to:

- 1. The Chief Executive officer for kind information.
- 2. The DMD & CS.
- The DMD (Dev.) & Incharge, Dev. Admin Dept.
- The SEVP & Incharge, Administration Dept.
- 5. The EVP & Incharge (I/A)
- 6. The SVP, Finance & Accounts Dept.,
- 7. Master file
- 8. Office Order file
- 9. Personal file

- 1. The EVP (PRT) & Incharge, Khulna Corp. Zone.
- 2. The Incharge, respective Offices.

## Prime Islami Life Insurance Limited

ISO 9001:2015 CERTIFIED

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Senior Vice President (Admin) Mahmudur Rahman Talukder

Mr. Md. Nawab Ali (0984), Executive Officer.